The New Beacon

EX FUMO DARE LUCEM

Misbehaviour and Exclusion Policy

Revised by	**Sarah Brownsdon**
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1. AIMS AND OBJECTIVES

At The New Beacon, we aim to create a safe and secure environment where every pupil and member of staff can thrive.
Respect underpins every aspect of school life: respect for the school, its values and traditions; respect for others, nurturing a diverse and inclusive community and respect for one's-self, reinforcing the belief in the difference every individual can make in the wider world.
This policy aims to outline when and how a pupil may be excluded from school and ensure that the process is applied fairly and consistently.

2. REASONS FOR EXCLUSION

Only the Head or Deputy Head can exclude a pupil from school. Exclusion is only ever considered where events are deemed serious and present a risk to the pupil themselves, other pupils, staff or site safety.

There are two types of exclusion – permanent and temporary. Both are covered in this policy and more details can be found below.

A pupil may be excluded if they:

- Cause serious harm or risk to others, or themselves.
- Engage in repeated and/or serious misconduct (e.g., violence, bullying, vandalism).
- Severely disrupt learning despite prior interventions.
- Bring prohibited or dangerous items to school.

Before deciding whether to exclude a pupil, either permanently or for a fixed period, the Head will:

- Consider all the relevant facts and evidence, including whether the incident(s) leading to the exclusion were provoked
- Consider if the incident was a one-off or one of a series of events
- Discuss the facts with the relevant senior staff

- Discuss the facts with the Chair of Governors who must authorise the decision to exclude.

A decision to permanently exclude a pupil will only be taken:

- In response to a serious breach or persistent breaches of the school's Behaviour Policy
- Where allowing the pupil to remain in school would seriously harm the education or welfare of the pupil or others in school.

3. TYPES OF EXCLUSION

There are two types of exclusion:

1. **Fixed-Term Exclusion (temporary)**
   The pupil is temporarily removed from school for a set number of days. If a fixed term exclusion is ineffective, the Head may be forced to permanently exclude the pupil.
2. **Permanent Exclusion**
   The pupil is removed from the school permanently when behaviour poses ongoing risk or all other interventions have failed.

4. PROCESS FOR EXCLUSION (Fixed or Permanent)

1. **Investigation**
   The school speaks with all parties involved and reviews evidence.
2. **Decision by Head & relevant senior staff**
   The Head decides the appropriate action in agreement with senior staff and the Chair of Governors.
3. **Parent Notification**
   Parents are notified in writing by the Head. The notification will include:

- Reason for exclusion
- Length of fixed term exclusion or, for a permanent exclusion, the fact that it is permanent
- Return-to-school arrangements
- Right to appeal
- If permanent exclusion, the next steps for the parents to take in terms of finding the pupil another school or educational method.

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5. DURING EXCLUSION

- Pupils must be provided with schoolwork.
- Parents/Guardians are responsible for the pupil's supervision and safety.
- Pupils must not be seen out in public during school hours

6. RETURN TO SCHOOL

A reintegration meeting will be held with:

- Parent/s or Guardian
- A relevant member of staff
- Pupil (depending on age and circumstances)

A behaviour plan may be created or reviewed and if necessary, updated.

7. APPEALS

Parents have the right to appeal against the exclusion of a pupil from The New Beacon. Representation should be made in writing to the Chair of Governors within a week of the exclusion.

Whilst the Governing Board has no power to direct reinstatement, they must consider any representations and may place a copy of their findings on the child's school record.

The school will accept the appeal decision as final.